

Spelthorne Borough Council

Cabinet and Property and Investment Committee Forward Plan and Key Decisions

This Forward Plan sets out the decisions which the Cabinet expects to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Cabinet which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

The members of the Cabinet and their areas of responsibility are:

Cllr J. Boughtflower	Leader of the Council	Cllr.boughtflower@spelthorne.gov.uk
Cllr J. McIlroy	Deputy Leader	Cllr.mcilroy@spelthorne.gov.uk
Cllr S. Buttar	Finance	Cllr.buttar@spelthorne.gov.uk
Cllr M. Attewell	Community Wellbeing and Housing	Cllr.attewell@spelthorne.gov.uk
Cllr R. Barratt	Compliance, Waste and Risk	Cllr.barratt@spelthorne.gov.uk
Cllr R. Chandler	Leisure Services	Cllr.chandler@spelthorne.gov.uk
Cllr T. Mitchell	Planning and Economic Development	Cllr.mitchell@spelthorne.gov.uk
Cllr R. Noble	Communications, Corporate Management and Environment	Cllr.noble@spelthorne.gov.uk

Whilst the majority of the Cabinet's business at the meetings listed in this Plan will be open to the public and press, there will inevitably be some business to be considered which contains confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of any of the Cabinet meetings listed below may be held in private where exempt and / or confidential information is due to be considered.

Representations regarding this should be made to committee.services@spelthorne.gov.uk

Please direct any enquiries about this Plan to the Principal Committee Manager, Michelle Beaumont, at the Council offices on 01784 446337 or e-mail m.beaumont@spelthorne.gov.uk

Spelthorne Borough Council

Cabinet and Property and Investment Committee Forward Plan and Key Decisions for 1 January 2021 to 30 April 2021

Anticipated earliest (or next) date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 27 01 2021	Outline Budget 2021-2024	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Public	Paul Taylor, Chief Accountant Finance Portfolio Holder
Cabinet 27 01 2021	Treasury Management Strategy - half yearly report	Non-Key Decision	Public	Anna Russell, Deputy Chief Accountant Finance Portfolio Holder
Cabinet 27 01 2021	Reserves Policy	Non-Key Decision	Public	Paul Taylor, Chief Accountant Finance Portfolio Holder
Cabinet 27 01 2021	Determination of the 2021/22 Council Tax base for tax setting	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive, Paul Taylor, Chief Accountant Finance Portfolio Holder
Cabinet 27 01 2021	Managed Service for the Incubator To consider the provision of a managed service for the Incubator	Non-Key Decision	Private	Keith McGroary, Economic Development Manager Deputy Leader
Cabinet 27 01 2021	Exempt Report - Planned and Reactive Repairs Managed Service Tender To consider an exempt report on the tenders received for the Planned and Reactive Repairs Managed Service contract.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Hilary Gillies, Interim Corporate Procurement Manager Deputy Leader

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 27 01 2021	Exempt Report - Property Letting 'L' To consider the letting of property 'L'.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Deputy Leader
Cabinet 27 01 2021	Exempt report - Property Letting 'M' To consider the letting of property 'M'	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Deputy Leader
Cabinet 27 01 2021	Exempt report - Property Letting 'N' To consider the letting of property 'N'	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Deputy Leader
Cabinet 24 02 2021	Public Space Protection Orders - Unauthorised Mooring To consider a proposal to make new powers to prevent unauthorised Mooring – Proposed Public Space Protection Order, following the results of stakeholder consultation.	Non-Key Decision	Public	Jackie Taylor, Group Head - Neighbourhood Services Portfolio Holder for Compliance, Waste and Risk
Cabinet 24 02 2021	Treasury Management Strategy Statement	Non-Key Decision	Public	Anna Russell, Deputy Chief Accountant Finance Portfolio Holder

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 24 02 2021	Revenue Monitoring Q3 (Oct - Dec) To note the level of revenue spend to the end of December 2020.	Non-Key Decision	Public	Paul Taylor, Chief Accountant Finance Portfolio Holder
Cabinet 24 02 2021	Capital Monitoring Q3 (Oct-Dec) To note the level of Capital spend to the end of December 2020.	Non-Key Decision	Public	Paul Taylor, Chief Accountant Finance Portfolio Holder
Cabinet 24 02 2021	Fees and Charges 2021/22 To consider the level of fees and charges for the period 2021/11	Non-Key Decision	Public	Paul Taylor, Chief Accountant Finance Portfolio Holder
Cabinet 24 02 2021	Public Space Protection Order - Injunction (Unlawful Encampments) To consider a proposal to make Public Space Protection Orders in the borough and to consult residents on the matter.	Non-Key Decision	Public	Karen Limmer, Temporary Principal Solicitor Portfolio Holder for Compliance, Waste and Risk
Cabinet 24 02 2021	Corporate Health and Safety Policy To adopt a Corporate Health and Safety Policy	Non-Key Decision	Public	Stuart Mann, Health & Safety Officer Portfolio Holder for Compliance, Waste and Risk
Cabinet 24 02 2021 Council 25 02 2021	Pay Policy Statement To consider the proposed Pay Policy Statement and make a recommendation to Council	Non-Key Decision	Public	Sandy Muirhead, Group Head - Commissioning and Transformation Portfolio Holder for Environment, Communications and Corporate Management

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 24 02 2021 Council 25 02 2021	Detailed Revenue Budget To consider the detailed revenue budget for 2021/22.	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive, Paul Taylor, Chief Accountant Finance Portfolio Holder
Cabinet 24 02 2021 Council 25 02 2021	Capital programme 2021/22 To agree the Capital programme for 2021/22.	Non-Key Decision	Public	Paul Taylor, Chief Accountant Finance Portfolio Holder
Cabinet 24 02 2021 Council 25 02 2021	Draft Capital Strategy	Non-Key Decision	Public	Heather Morgan, Group Head - Regeneration and Growth Leader of the Council
Cabinet 24 02 2021 Council 25 02 2021	Annual Grants To agree the organisations to which grants will be made for 2021/22.	Non-Key Decision	Public	Tracy Reynolds, Community Development Manager Finance Portfolio Holder
Cabinet 24 02 2021	Exempt report - Property Letting 'O' To consider the letting of property 'O'	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Deputy Leader
Cabinet 24 02 2021	Exempt report - Property Letting 'P' To consider the letting of Property 'P'	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Deputy Leader
Cabinet 24 03 2021 Council 22 04 2021	Calendar of Meetings 2021-2022 To agree a calendar of meetings for 2021-2022	Non-Key Decision	Public	Gillian Scott, Committee Services Support Officer Leader of the Council

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 24 03 2021 Council 22 04 2021	Members' Allowance Scheme 2021-2022 To consider the report of the Independent Remuneration Panel on a review of the Members' Allowances Scheme for 2021-2022	Non-Key Decision	Public	Gillian Scott, Committee Services Support Officer Leader of the Council